

Pirton Parish Council

Parish Clerk:

Mr Stephen Smith

The Old Post Office, 6 Great Green, Pirton, Hertfordshire SG5 3QD

Tel: 01462 712279

Email parishclerk@pirtonparishcouncil.org.uk



~~~~~  
Notice is hereby given of the following Meeting:

## **Pirton Parish Council Annual Meeting** to be held at 8.00 pm on **Thursday 12<sup>th</sup> May 2016 in Pirton Village Hall**

This Meeting will be preceded by the Annual Parish Meeting at 7.30 pm, to which members of the public and press are invited to discuss any matter relating to the parish.

Stephen Smith

Clerk to Pirton Parish Council

---

### **A G E N D A**

- 16-001 To Elect the Chairman
- 16-002 To Elect the Vice-Chairman.
- 16-003 To receive and accept apologies for absence.
- 16-004 To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation.
- 16-005 To confirm and sign the Minutes of the Parish Council Meeting held on Thursday 14<sup>th</sup> April 2016 as a true and accurate record.
- 16-006 To receive Bank Reconciliation and Financial Summary and to approve accounts for payment.
- 16-007 To Sign the Annual Governance Statement.
- 16-008 To Approve the 2015-16 Accounts and Sign the Annual Return.
- 16-009 To receive the Clerk's Report.
- 16-010 To review the register of fixed assets.
- 16-011 To confirm the arrangements for insurance cover.
- 16-012 To approve costs of a) Litter pick day b) Queen's birthday celebration at Pirton School c) Queen's birthday celebration at Parish Picnic.

- 16-013 To approve the cost of hire of a pressure washer to clean benches in the village.
- 16-014 To review the effectiveness of the Great Green Policy and to approve any necessary action.
- 16-015 To review the following procedures of the council:
  - a. Standing Orders (doc001a).
  - b. Financial Regulations (doc003).
  - c. Complaints Procedure (doc009).
  - d. Freedom of Information Act 2000 Publication Scheme (doc007).
  - e. Social Media Policy (doc016).
  - f. Terms of Reference and Delegation Scheme (doc014).
- 16-016 To Approve the following Standard Documents:
  - a. Grants Policy (doc018)
  - b. Grant Application Form (doc019)
- 16-017 To Appoint Council Representatives to Organisations (doc014a).
  - a. Tree Warden
  - b. Staffing Committee
  - c. Pirton Sports & Social Club (PSSC)
  - d. Parish Paths Partnership (P3)
  - e. Planning Working Group
  - f. MUGA Working Group
  - g. Village Hall Committee
  - h. Bury Trust
  - i. Rands Trust
  - j. Hammonds Committee
- 16-018 To receive the following Committee Reports
  - a. Planning Committee
    - i. **16/00911/1HH 16/00912/1LB 12 Bury End. Single-storey rear extension. Raise parapet and insert lantern roof light to existing rear extension.**
    - ii. **16/00492/1 Rear of 40 Royal Oak Lane. Amended plans as sent by Anne McDonald on 25<sup>th</sup> April 2016.**
  - b. Pirton Youth Council
  - c. Pirton Sports & Social Club
  - d. Staffing Committee
- 16-019 To receive the following Working Group Reports:
  - a. Neighbourhood Plan Steering Group
  - b. S106 Projects
  - c. Play Areas
  - d. Outdoor Recreational Facilities
  - e. Communication

- f. Village Environment
- g. MUGA
- h. Parish Paths Partnership (P3)

16-020 To discuss the next Newsletter.

16-021 Pest Control

- a. To consider what action to take regarding rabbits at the Recreation Ground.
- b. To approve action with regard to Canada Geese on the pond.

16-022 To approve actions and costs incurred in amending Village Green Land Registry entries.

16-023 To consider whether to support a proposal to have overhead power cables in Pirton relocated underground.

16-024 To receive other Village reports, as follows:

- a. Bury Trust
- b. Village Hall

16-025 To determine the time and place of ordinary meetings of the full council up to and including the next Annual Meeting of the full council. Meetings to be held on the second Thursday of each month at 8 pm in the Village Hall, i.e. on the following dates:

**9<sup>th</sup> June 2016,**  
**14<sup>th</sup> July 2016**  
**11<sup>th</sup> August 2016**  
**8<sup>th</sup> September 2016**  
**13<sup>th</sup> October 2016**  
**10<sup>th</sup> November 2016**  
**8<sup>th</sup> December 2016**  
**12<sup>th</sup> January 2017**  
**9<sup>th</sup> February 2017**  
**9<sup>th</sup> March 2017**  
**13<sup>th</sup> April 2017**

with the Annual Meeting to take place on

**11<sup>th</sup> May 2017.**

16-026 To suggest items for the next Meeting of the Parish Council to be held on

**Thursday, 9<sup>th</sup> June 2016 at Pirton Village Hall at 8.00 pm.**